

वार्षिक स्वयान्तरण प्रक्रिया के कारण विद्यालय में समीतियों का पुनर्गठन किया गया है जो तत्काल प्रभाव से प्रभावी होगा।

Shimmm
31/07/24

Principal

PM SHRI KV MANGALDOI
SIGN

PM SHRI KENDRIYA VIDYALAYA MANGALDOI			
S.NO.	COMMITTEE	MEMBERS	WORK/TASK
1	ACADEMIC	1. Shri Jogindar Singh, Principal I/C 2. Smt. Rajya Laxmi, PGT Eco 3. Shri Yogendra Singh, PGT Geo 4. Shri Sumit, PGT Phy. 5. Shri. P.L Choudhury, PGT His 6. Shri Amarnath Ahirwar, HM 7. Mmt. Jyoti Bora, 8. Mr Jitendra Kumar PRT. 9. Mr. Prasanta Hazarika, PRT	1. The committee will help the Principal in day to day academic matters. 2. To ensure the attendance register, teacher's diary and daily diary is written as per norms. 3. Guiding the respective subject teachers in the activities, CCA, Assembly and other activities. 4. To inform the Principal about the lapses, deviations in the daily classroom and other activities. 5. To ensure the maintenance and submission of all records to the principal.
2	INTERNAL/ HOME EXAMINATION & PTM	1. Shri Yogendra Singh, PGT Geo, I/C 2. Shri. P.L Choudhury, PGT His. 3. Ms. Suhani, TGT- Maths. 4. TGT- Maths 5. Smt. Jyoti Bora, TGT Hindi 6. Shri Mohit, Lib. 7. Smt. Vandana Singh - I/c Primary	1. To prepare an action plan for conducting exam for all classes as per KVS norms. 2. To collect the question paper along with the blue print design, marking scheme for exams and to preserve. 3. Declaration of results as per the KVS schedule. 4. To maintain and place all the records pertaining to examination before the member of panel inspection team. 5. To issue the notice, circulars to the examinations, to the staff from time to time. 6. Moderate the question papers prepared by teachers before printing.
3	EXTERNAL/ CBSE EXAMINATION	1. Shri Sumit, PGT Phy, I/C 2. Pranaya Bhomick PGT CS 3. Ms. Suhani, TGT Math. 4. PGT-Bio	1. To liaison with external agencies and organize the exams at the vidyalaya. 2. To maintain all relevant records and compile the results. 3. To safely keep the copies of certificates issued by the agencies and handover the originals to the identified students. 4. To conduct other external examinations as proposed by government of India/ Related organisations sanctioned by the KVS.
4	ADMISSION	1. Shri. P.L. Choudhary PGT History 2. Shri Amarnath Ahirwar, HM 3. Shri Prashanta Hazarika, PRT. 4. Pranaya Bhomick PGT- CS 5. Ms Dauli, PRT	1. To facilitate online/ offline application forms. 2. To receive the filled-in forms & register. 3. To scrutinize received forms and required documents thoroughly. 4. To recommend admissions strictly as per KVS guidelines. 5. To maintain KV TCs as per KVS rules. 6. To appraise the principal every detail.
5	TIME TABLE & ARRANGEMENTS	1. Shri Shailendra Kr. Saharan, PGT Maths, I/C 2. Smt. Rajni kant Sinha TGT S.ST 3. Ms. Suhani, TGT Maths 4. Shri Mohit, Librarian 5. TGT- Maths 5. Mr. Jitender Kumar PRT - I/c Primary	1. To frame and ideal timetable for effective teaching process. 2. To keep the Time-table ready well in time for starting the session. 3. To periodically review the timetable in view of transfers, long leave, etc. 4. To ensure that no classes kept without teacher by preparing daily arrangements. 5. To cater for staff on leave and vacancies as KVS norms.
6	DISCIPLINE	1. Shri. P.L Choudhury, PGT His, I/C 2. Smt. Rajya Laxmi 3. Mrs Joyti Bora- TGT- Hindi 4. Shri Kaustabhmoni Konwar, TGT PHE. 5. TGT-SKT 6. Ms Banashree Mondal- I/C Primary 7. Sports Coach, PRT 8. Mr Prasanta Hazarika	1. To plan an effective programme for ensuring overall discipline. 2. To execute the programme by monitoring it by daily basis. 3. To liaison with the parents of indiscipline students. 4. To develop a volunteer- force of students for occasional duties. 5. To ensure discipline in all the programmes to be conducted in school.
7	REPAIR AND MAINTANANCE (CIVIL & ELECTRICAL)	1. Shri Deepak, TGT WE, I/C 2. Shri Siddharth kumar, TGT-AE 3. Prashanta Hazarika, PRT	1. Maintenance of all the items, repair work of electrical wiring, fixation of tubes, switches, bulbs. 2. Arrangement of drinking water and ensuring its safety and quality. 3. Timely visit to every corner of the school and tracking out the possible dangers and rectification of it promptly.

8	BALA ,BEAUTIFICATION AND HORTICULTURE	1. Shri Siddharth kumar, TGT-AE, I/C 2. Banashree Mandal, PRT-Music. 3. PGT- Bio 4. Mr Prsanta Hazarika 5. Mr. Kummud C. Das- Sub-Staff	1. To monitor cleanliness and sanitation daily. 2. To arrange decoration on all occasions by involving talented students. 3. To look after the maintainace of horticulture environment. 4. To monitor regular removal of undesirable growth of glass, bushes or fallen twigs, leaves, etc. 5. Add to the beauty of garden by planting seasonal plants. 6. To involve students in maintainance of garden. 7. To instruct the gardner to shape/ trim the hedges regularly.
9	CCA & MORNING ASSEMBLY	1. Shri Pradeep Kumar Maurya, PGT Hindi I/C 2. Shri. P.L Choudhury, PGT His. 3. PGT-ENG 4. Mmt. Jyoti Bora-TGT-Hindi. 5. Shri Deepak ,TGT- WE 6. Rajni Kant Sinha- TGT- S.ST 7. Shri Jitender Kumar, PRT- I/C 8. Ms. Banashree Mondal, PRT Music. 9. TGT Eng 10. TGT Sanskrit house masters.	1. Planning the activities for the entire year. 2. To organise and conduct various cocurricular activities. 3. To select/ nominate student leaders for various duties and to train them for good performance. 4. To celebrate/ observe all important days. 5. To plan for celebration of annual day. 6. To make house divion in a proportionate manner. 7. To conduct morning assembly programme appropriately within the prescribed time limit. 8. To perform this task each class to be allotted days on rotation basis. 9. To inform and guide the class teachers and monitors regarding presentation, announcement.
10	GAMES & SPORTS	1. Shri Kaustabhmoni Konwar, TGT PHE I/C 2. Shri. Mohit, Librarian 3. Ms. Suhani, TGT Maths. 4. TGT- ENG 5. Ms. Dauli, PRT- I/C Primary 6. Sports Coach	1. To plan an effective programme as per class timetable for training the students in games and sports execute the programme effectively. 2. To prepare students for cluster level/ regional level competetions by ensuring proper practice to the selected students. 3. Arranging escorts and giving proper instructions to escorts and participants. 4. To paln and organize internal competetions and sports day, etc. 5. Verifying the sufficient stock of game equipmets available for games. 6. To recommend for condemnation of all unservisable articles. 7. Give new requisitions for new articles well in advance.
11	FIRST AID & MEDICAL CHECKUP	1. Rajni Kant Sinha- TGT- S.ST I/C 2. School Nurse 3. Sony Maurya, TGT Sci. 4. Ms Banashree Mondal – I/C Primary 5. Smt. Jyoti Bora, TGT Hindi	1. To liaison with the staff available in Medical room. 2. To provide first-aid in case of emergency on all working days 3. To plan and procure necessary material for first-aid 4. To provide training to students in first-aid, so as to have a batch of student-volunteers.
12	STOCK VERIFICATION & CONDEMNATION	1. Shri Yogendar Singh, PGT Geo, I/C 2. Pranaya Bhomick PGT CS 3. Shri Deepak ,TGT- WE 4. Shri. Prasanta Hazarika, PRT.	1. To ensure all purchase entered in concerned stock registers. 2. To verify all stocks, physically at the end of the session. 3. To compile the condemn list from all departments at the end of the session 4. To initiate and complete condemnation process at the end of session.
13	FURNITURE	1. Shri Mohit TGT- Librarian, I/C 2. Shri Siddharth kumar, TGT-AE 3. Shri Jitender Kumar, PRT 4. Ms Banashree Mondal , PRT – I/C All stock holders	1. To verify all articles as per Stock register. 2. To monitor the use of articles so as to ensure long life. 3. To recommend condemnation of unserviceable articles. 4. To recommend for purchase of necessary articles.
14	RTI and Legal Matter	1. Shri Shailendra Kr. Saharan, PGT Maths, I/C 2. Shri Pradeep Kumar Maurya, PGT Hindi 3. Shri Sumit, PGT Phy. 4. Shri. Prasanta Hazarika, PRT	1. To handle and convey all RTI related matters with principal. 2. To send information sought under RTI Act.


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15	ONLINE LEARNING PROGRAMME APPROVED BY KVS	1.PGT Computer Science. , I/C 2. Shri Sumit, PGT Phy. <i>ES</i> 3. Ms. Suhani, TGT Maths 4. Ms. Marsha Sabreen, Counsellor <i>M&R</i> 5. Shri Jitender Kumar, PRT. 6. Computer Instructor	1. To organise training sessions/ online programme at vidyalaya level instructed by KVS. 2. To ensure that concerned teachers are attending online learning programme approved/ conducted by KVS for teachers.	<i>ES</i>
16	WEBSITE UPDATION & SAMAGAM PORTAL UPDATION	1. PGT Computer Science, I/C 2. Shri. Deepak, TGT, WE 3. Shri Jitender Kumar, PRT 4. Shri Siddharth kumar, TGT-AE	1. To update the school website regularly. 2. To ensure school presence on all social media platforms. 3. To spread good impression of school and various activities conducted in the vidyalaya through these digital platforms.	<i>ES</i>
17	EXCURSION & ADVENTURE	1. Shri.P.L Choudhury, PGT His I/C 2. Smt. Jyoti Bora-TGT-Hindi. 3. Shri Mohit, Librarian 4. Shri. Mr Prashanta Hazarika – I/c 5. Shri Sumit, PGT Phy. 6. Smt Rajni Kant Sinha- TGT- S.ST	1. To identify nearby places of educational importance 2. To prepare a time-table for students' excursions periodically 3. To liaison with the authorities to obtain transport for students' excursions 4. To escort and guide the students on the excursions 5. To take utmost care of the Students' safety during Excursions	<i>ES</i>
18	STUDENT COUNSELLING	1. Smt. Rajya Lakshmi ,PGT-ECO I/C 2. Shri. P.L. Choudhary PGT His 3. Ms. Urmimala Dutta, TGT English 4. Shri Kaustabhmoni Konwar, TGT PHE 5. Ms. Marsha Sabreen, Counsellor <i>M&R</i> 6. Special Educator 7. Mr Prashanta Hazarika 8. Smt Vandana Singh, PRT	1. To counsel the slow-learners. (in consultation with Counselors) 2. To liaison with Parents of such students. 3. Suggesting remedial measures. 4. To counsel the disciplined students. 5. To extend guidance to bright students. 6. To organize seminars on Guidance & Counseling	
19	RECEPTION & WELCOME	1. Shri Pradeep kumar Maurya, PGT Hindi, I/C <i>ES</i> 2. Shoma shree Kunddu ,PGT-Chem 3. Ms. Suhani, TGT Maths 4. Ms. Urmimala Dutta, TGT English 5. Ms. Banashree Mondal, PRT Music 6. TGT- Maths.	1. To welcome and receive the guests arrived on different occasions. 2. To make arrangements of gifts, phulam gamosa, tilak, etc for visitors or KVS authorities.	
20	INTERNAL COMPLAINTS COMMITTEE (ICC)	1. Smt. Rajya Laxmi. I/C 2. Shri Amarnath Ahirwar, HM 3. Smt. Jyoti Bora TGT Hindi 4. External member - <i>Rashmi Rekha Samra</i> <i>[President Mangaldai Mahila Kalyan Samaj]</i>	1. In the case of the complaint against POSH, the ICC is responsible to investigate without being bias. The ICC is required to be vigilant to redress the complaints and resolves the same ASAP. ICC is the sole authority to inquire about the complaints and make efforts to redress the same. 2. To check the complaint Box and POCSO Box at the end of every month.	
21	SCHOOL SAFETY/ DISASTER MANAGEMENT	1. Shri.P.L Choudhury, PGT His I/C 2. Shri Yogender Singh, PGT Geo 3. Shri Kaustabhmoni Konwar, TGT PHE 4. Smt. Jyoti Bora, TGT- Hindi 5. Ms. Banashree Mondal, PRT Music.	1. To assess the risk factors in the school to take measure to safeguard students in disasters. 2. To arrange mock drills on fire safety and earthquake regularly as per norms. 3. To maintain records of disaster management done in the school. 4. To liaison with NDMA when and where required.	<i>ES</i>
22	CWSN & PRASHAST	1. Smt. Jyoti Bora, TGT , I/C 2. Smt. Rajni Kant Sinha- TGT- S.ST 3. Ms. Banashree Mondal, PRT Music. 4. Ms. Marsha Sabreen, Counsellor <i>M&R</i> 5. Special Educator	1. To develop school infrastructure convenient to CWSN as per PWD Act 2016. 2. To address the need and help of CWSN Students. 3. To sensitize school staff and teachers about CWSN. 4. To monitor the screening of students on PRASHAST App.	

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23	PURCHASING COMMITTEE (GEM/LPC)	1. Shri Sumit, PGT Phy, I/C 2. Shri. Prasanta Hazarika, PRT 3. Shri. Siddhartha, TGT AE 4. Shri Pradeep Maurya PGT - Hindi	1. To purchase material required as per school needs throughout the year. 2. To compliance all government/ KVS rules set up for purchasing. 3. To purchase and ensure stock entry by concerned stock holders.	
24	QUARTER ALLOTMENT & MAINTENANCE	1. Shri Amarnath Ahirwar, HM, I/C 2. Shri. Deepak, TGT WE 3. Smt Rajni Kant Sinha- TGT- S.ST 4. Shri Mohit TGT- Librarian	1. To allot staff quarters for teachers as per KVS rules. 2. To do annual maintenance of staff quarters. 3. All related matters pertaining to the staff quarters.	
25	CLEANLINESS	1. Shri Pradeep kumar Maurya, PGT Hindi, I/C 2. Shri. Deepak, TGT WE 3. Smt Rajni Kant Sinha- TGT- S.ST 4. Shri. Mohit, Librarian 5. Shri Siddhartha, TGT AE 6. Ms Banashree Mondal, PRT- I/C Primary 7. Sh. Prasanta Hazarika, PRT 8. Shri Kummud C. Dass- Sub Staff 9. Shri . Golak C, Dass-Sub Staff.	1. To monitor cleanliness and sanitation of vidyalaya daily . 2. Give proper instructions to the conservancy staff regarding sweeping, mopping, dusting etc. 3. To liaison with other staff for their cooperation in keeping the school clean. 4. To arrange decoration on all occasions, by involving talented students. 5. To monitor regular removal of undesirable growth of grass bushes or fallen twigs, leaves etc.	
26	PMJVKY	1. Shri Pranay Bhumik, PGT CS.I/C 2. Ms. Suhani, TGT Maths 3. TGT- ENG	1. To complete the tasks under PMJVKY.	
27	MANAGEMENT OF OFFICE	1. Shri Siddhartha, TGT AE, I/C 2. Shri Deepak TGT- WE 3. Shri Prashanta Hazarika, PRT	1. To manage school office as instructed by principal. 2. To complete all related tasks.	
28	FEE RECONCILIATION (UBI Web Portal)	1. Shri Sumit PGT- Phy I/C 2. Shri Pranay Bhumik, PGT CS 3. Shri Siddhartha, TGT AE 4. Smt Vandana Singh 5. CCI	1. To thoroughly verify the amount of quarterly fee receipts. 2. To find out the names of fee defaulters. 3. To bring to the notice of Principal, anomalies if any for timely rectification.	
29	RAJBHASHA	1. Shri Pradeep kumar Maurya, PGT Hindi, I/C 2. Smt. Jyoti Bora, TGT- Hindi 3. Shri Siddhartha, TGT AE 5. Ms. Shri Mohit TGT- Librarian, 6. TGT- SKT 7. Ms Dauli PRT - I/C for Primary 8. Smt. Vandana Singh	1. To develop communicative Hindi skill. 2. To create awareness regarding importance of Hindi as RajBhasha. 3. To popularize usage of Raj Bhasha in KV. 4. To celebrate RajBhasha Divas/week/fortnight/month in a befitting manner.	
30	BHARAT SCOUT & GUIDE	1. Ms. Urmimala Dutta, TGT Eng, I/C 2. Smt. Sony Maurya, TGT Science 3. Shri. Prasanta Hazarika, PRT.	1. To plan an effective schedule for imparting the training to the students. 2. To popularize the movement among the students, so as to have more participants. 3. To inculcate spirit of discipline among the students. 4. To conduct Cubs & Bulbuls activities as per schedule. 5. To prepare the students for the Testing camps and Golden Arrow Award etc., as per schedule given by KVS. 6. To escort and take utmost care of the students during the camps.	
31	TEACHING AIDS	1. Shri Rajni kant Sinha TGT S.ST 2. Ms. Urmimala Dutta, TGT Eng. 3. Shri. Prasanta Hazarika, PRT- I/C	1. To purchase teaching aids for school. 2. To ensure proper use of teaching aids available in the vidyalaya.	



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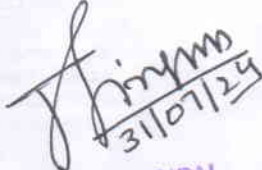
32	LANGUAGE LAB	1. Shri. Pranay Bhunik, PGT CS I/C 2. Smt. Jyoti Bora, TGT- Hindi 3. Ms. Urmimala Dutta, TGT English 4. TGT Sanskrit. <i>→ Bhatn</i> 5. PGT- ENG TGT-ENG	1. To manage the Lab as per KVS norms. 2. To keep Lab clean and updated. 3. To ensure proper functioning and utilization of Lab.	<i>Pen</i>
33	STAFF ROOM MAINTENANCE	1. Smt Rajni Kant Sinha- TGT- S.ST I/C 2. Shri Mohit TGT- Librarian. 3. Smt. Vandana Singh PRT. 4. PGT-ENG, 5. TGT-MATHS	1. To ensure cleanliness and maintenance of the staff room.	<i>M</i>
34	CLUB ACTIVITIES SCIENCE MATH. SOCIAL SCIENCE	Science activities 1. Smt. Shoma shree Kunddu ,PGT-Chem I/C 2. Shri Sumit, PGT Phy. <i>→</i> 3. PGT- BIO. Maths activities. 1. Shri Shailendra Kr. Saharan, PGT Maths, I/C 2. Ms. Suhani, TGT Maths. 3. TGT-Maths Social Sc Activities 1- Smt. Rajya Lakshmi ,PGT-ECO I/C 2. Shri. P.L Choudhury, PGT His 3- Shri- Yogendra Singh, PGT-Geo 3. Smt Rajni Kant Sinha- TGT- S.ST OTHER COMMON MEMBER 1. Shri. Mohit, 2. Shri Jitender Kumar, PRT	1. To form various clubs like Maths Club, Eco Club, Literary Club, Photography Club, etc and maintain their records. 2. To conduct different club activities in the vidyalaya.	<i>sub</i> <i>ms</i> <i>M</i>
35	EDITORIAL BOARD	1. Shri. Pradeep Kumar Maurya, PGT Hindi I/C <i>→</i> 2. PGT Math 3. Smt. Jyoti Bora, TGT- Hindi 4. Ms. Urmimala Dutta, TGT English 5. Ms. Suhani, TGT Maths 6. Smt Rajni Kant Sinha- TGT- S.ST 7. Shri Mohit TGT- Librarian 8. Mr. Jitender Kumar 9. Ms. Banashree Mondal 10. Computer Instructor 11. PGT Computer Science 12. All Class Teachers(Class Magazine)	1. Vidyalaya Newsletter/Patrika is the show case of all achievements of the KV. Therefore, utmost care must be taken in bringing out this valuable document. 2. To plan well in advance for bringing out both Class magazine and Vidyalaya Patrika within the specified time. 3. To design the NIPUN/CMP Newsletter on specific intervals. 4. To invite contributions from the Students & staff by motivating words for exhibiting their creative talents. 5. To review the content of the contributions received and to edit it if necessary to avoid any mistakes. 6. To seek approval and get the printing work done. 7. To arrange for ceremonious release of the magazine. 8. To arrange for distribution to all.	<i>Pen</i>
36	PHOTOGRAPHY/ VIDEOGRAPHY AND PRESS & MEDIA	1. Ms. Suhani, TGT Maths, I/C 2. Ms. Urmimala Dutta, TGT English 3. Shri. Mohit, Librarian 4. Shri Deepak ,TGT- WE 5. Shri. Jitender Kumar	1. To click and save photos of various events conducted in school. 2. Submission of photos as per requirement. 3. Sending photos/ Videos to Regional Office. 4. To timely provide photos to E-Newsletter & Vidyalaya Patrika Committee.	<i>M</i>
37	AWAKENING CITIZEN PROGRAMME (ACP)	1. Smt Rajni Kant Sinha- TGT- S.ST I/C 2. Shri Kaustabhmoni Konwar, TGT PHE 3. Shri. Mohit, Librarian 4. Shri Siddhartha, TGT AE .	1. To inculcate values among students and spread the teachings of Swami Vivekananda. 2. To plan annual chalendar of activities/ sessions classwise for ACP. 3. To conduct activities and maintain records.	<i>M</i>

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38	LIBRARY COMMITTEE	1. Shri Mohit, Librarian, I/C 2. Shri Pradeep Kumar Maurya, PGT Hindi. 3. Shri Sumit, PGT Phy. 4. Shri Yogendra Singh, PGT Geo 5. Shri S. K. Saharan, PGT Maths 6. MS. Dauli- PRT.	1. To popularize book reading habit among students & teachers. 2. To recommend new books for purchase. 3. To ensure class-library maintenance & attractive display of books. 4. To undertake physical stock verification of books as per Accession register, once a year 5. To arrange to dispose of the old newspapers, magazines etc., as per KVS Rules, in the presence of all Committee members 6. To recommend proposals of condemnation of unserviceable books 7. Literary Club Activities etc.	2 
39	EBSB & BHASHA SANGAM	1. Shri.P.L Choudhury, PGT His I/C 2. Shri Pradeep Kumar Maurya, PGT Hindi 3 Smt. Rajya Lakshmi ,PGT-ECO. Smt. Jyoti Bora, TGT- Hindi 4. Smt Rajni Kant Sinha- TGT- S.ST 5. Ms. Banashree Mondal, PRT Music	1. To conduct/ organise EBSB KVS Flagship programme. 2. To complete different activities under EBSB. 3. To prepare students to take part in these activities.	


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 Darrang (Assam)

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










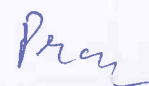
दरंग (असम)



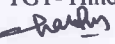




PM SHRI K.V. MANGALDOI

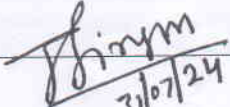
40	UDISE COMMITTEE	1. Shri Sumit, PGT Phy. I/C 2. Shri Deepak, TGT- WE 3. Shri Prashanta Hazarika, PRT	1. To monitor and complete UDISE Portal for the vidyalaya.	
41	CONTRACTUAL TEACHERS APPOINTMENT COMMITTEE	1. Shri. S. K. Saharan, PGT Maths, I/C 2. Shri Amarnath Ahirwar, HM 3. Ms. Suhani, TGT Maths 4. Mr. Mohit, Librarian	1. To conduct panel interview for the contractual appointment. 2. To manage the appointment of contractual teachers. 3. To keep all records related to that. 4. To sign the vouchers for their salary.	Swf C
42	COMMITTEE FOR SAFE DRINKING WATER	1. Shri Deepak, TGT- WE, I/C 2. Shri Siddhartha, TGT AE 3. Shri Prashanta Hazarika, PRT 4. Shri kummud C. Dass. - Sub Staff 5. Shri Golak C, Dass- Sub Staff	1. To arrange safe drinking water in the vidyalaya. 2. To monitor the quality of water time to time. 3. To monitor the water supply network in the building.	
43	SECURITY & CONTINGENCY STAFF	1. Shri Deepak, TGT- WE-- I/C 2. Shri Siddhartha, TGT AE 3. Shri Prashanta Hazarika, PRT	To monitor the appointment, attendance and payment of contingency staff.	
44	CONSTRUCTION MONITORING COMMITTEE	1. Shri. S. K. Saharan, PGT Maths, I/C 2. Shri Yogendra Singh, PGT Geo 3. Shri. Sumit, PGT Phy 4. Shri Deepak, TGT- WE 5. Shri Siddhartha, TGT AE 6. Shri. Prasanta Hazarika, PRT.	1. Correspondance of construction related activities in the vidyalaya. 2. To monitor all the matters related to construction.	Swf H
45	ICT AND COMPUTER DEPARTMENT	1. Pranaya Bhomick PGT CS, I/C 2. Shri Sumit, PGT Phy. 3. Shri. Mohit, Librarian 4. Shri Deepak, TGT- WE 5. Shri Jitender, PRT 6. Ms Banashree Mondal, PRT.	1. To monitor and updation of the ICT Infrastrure of the vidyalay. 2. 100% ICT saturation in primary section with interactive panels. 3. 50% ICT saturation in secondary section. 4. To monitor Computer Lab and the functioning of all the computers on regular basis.	Swf
46	INCOME TAX CALCULATION	1. Shri. S. K. Saharan, PGT Maths, I/C 2. Ms. Suhani, TGT Maths 3. Shri Deepak, TGT- WE 4. Shri Siddhartha, TGT AE	To monitor and manage the income tax related matters of the Vidyalaya and their timely reporting to the Principal.	
47	PM SHRI CORE EXECUTIVE COMMITTEE	1. Shri Sumit, PGT Phy. I/C 2. Pranaya Bhomick PGT CS 3. Shri Amarnath Ahirwar, HM 4. Shri Deepak, TGT- WE 5. Shri. P.L Choudhury, PGT His 6. Shri. Siddhartha, TGT AE 7. Shri Yogendra Singh, PGT Geo 8. Shri. Prashanta Hazarika, PRT	To monitor the implementation of PM SHRI Scheme in the school.	Swf
48	PTA	1. Shri Jogindar Singh, Principal I/C 2. Mr. Yogender Singh, PGT Geo 3. Mr. Rantu Deka, (Father of Anushka Deka II A) 4. Mr. Prashanta Hazarika, PRT 5. Mr. Sunil Kumar Singh (Father of Swastik Sunil Singh VI A) 6. Mrs. Sewali Goswami Kalita (Mother of Hiyarika Kalita XII B) 7. Dr. Abul Qasim (Father of Rijja Kafa VI B)	To expedite the functions related to Parents teacher association in the vidyalaya.	Swf
49	OVER ALL MONITOING COMMITTEE	1. Shri Yogendra Singh, PGT Geo, I/C 2. Shri. P.L Choudhury, PGT His 3. Shri Sumit, PGT Phy. 4. Shri Pradeep Kumar Maurya, PGT Hindi. 5. Smt. Rajya Lakshmi, PGT-ECO	1. Monitoing of the functioning of all the committees of the vidyalaya. 2. To monitor all the tasks not mentioned under any head.	Swf

Principals
31/01/24
प्राचार्य/PRINCIPAL

पी.एम.श्री के.वि. मंगलदोई

50	GOOGLE SHEET UPDATION COMMITTEE	1. Pranaya Bhomick PGT CS I/C 2. Shri Siddhartha, TGT AE 3. Shri. Prasanta Hazarika, PRT. 3. Computer Instructor.	To ensure timely updation of information in google sheets send by Regional Office or KVS HQ	
51	COMMITTEE FOR VARIOUS OLYMPIADS	1.Science activities 1. Smt. Shoma shree Kunddu ,PGT-Chem I/C 2. Shri Sumit, PGT Phy.  3. PGT- BIO. 2. Maths activities. 1. Shri Shailendra Kr. Saharan, PGT Maths, I/C 2. Ms. Suhani, TGT Maths. 3. TGT-Maths 3.Social Sc Activities 1- Smt. Rajya Lakshmi ,PGT-ECO I/C 2. Shri.P.L Choudhury, PGT His 3- Shri- Yogendra Singh, PGT-Geo 3 Smt Rajni Kant Sinha- TGT- S.ST 4. Shri Siddhartha, TGT AE 5. Mohit TGT- Librarian.	1. Conduct various olympiads approved by KVS. 2. Motivate the students to participate in various olympiads.	  
52	NCSC, RBVP	1. Smt. Shoma shree Kunddu ,PGT-Chem-I/C 2- Shri Sumit, PGT Phy.  3- Smt. Sony Maurya- TGT- Sc. 5- Ms. Suhani, TGT Maths. 6. PGT- Bio	1. Guidance and selection the student for Competition. 2. Develop a team or Individual approach depending on competition type. 3. Encourage students to research and learn about various scientific topics.	
53	UPDATION OF ALL PORTALS (SAMAGAM, VIDYANGAL, PIMS, SATHEE etc)	1. Pranaya Bhomick PGT- CS 2. Shri Sumit, PGT Phy.  3. Shri Yogendra Singh. PGT- Geo 4. Shri Jitender Kumar, PRT	To ensure timely updation of portal as per guidelines by Regional Office or KVS HQ	
54	NCC COMMITTEE	1. Shri Kaustabhmoni Konwar, TGT PHE I/C 2. Shri. Prasanta Hazarika, PRT.	1. Ensure timely correspondence with concerned units and in this regional office. 2. Motivation and guidance to students regarding NCC. 3. Implementation and activities as per Directorate's guidelines.	
55	Toy Library	1- Shri Yogendra Singh, PGT Geo , I/C 2- Shri Siddharth kumar, TGT-AE. 3. Shri Mohit TGT- Librarian. 4. Shri Deepak ,TGT- WE. 5. Smt Vandana Singh, PRT	1. manage toy library collection, including procurement, maintenance and upkeep. 2. Encouraging responsible toy handling and care among students. 3. Maintaining records of toy circulation, inventory and student uses.	
56	SCHOOL COMPLAINTS COMMITTEE	1. Shri Yogendra Singh, PGT Geo I/C 2. Shri Pradeep Kumar Maurya, PGT Hindi.  3. Shri.P.L Choudhury, PGT His 4. Shri Kaustabhmoni Konwar. 5. Smt. Jyoti Bora, TGT- Hindi. 6. Counsellor teacher. 	1. To receive complaints from students and find out the solution of those complaints with consultation of Principal. 2. To open complaints box on weekly basis and find out the solutions of complaints 3. Maintained record regarding complaints.	
57	ECO CLUB FOR MISSION LIFE	1 Smt- Rajya Laxmi PGT- ECO I/C 2- Smt. Shoma shree Kunddu. 3- Shri.P.L Choudhury, PGT His 4- Shri Pradeep Kumar Maurya  5- Smt Rajni Kant Sinha- TGT- S.ST 6- PGT- BIO 7- Ms. Urmimala Dutta TGT-ENG 8- Pranaya Bhomick PGT-CS 9- Shri Jitendar Kumar, PRT- I/C	1- Organizing awareness campaigns on environmental issues. 2- Conducting workshops on sustainable practices. 3- Implementing recycling programs. 4- Creating a school garden or green space. 5- Promoting energy and water conservation. 6- Organizing tree planting drives. 7- Encouraging students to adopt eco-friendly habits. 8- Participating in local environmental initiatives and events. 9- Collaborating with other clubs and societies to promote sustainability. 10- Organizing eco-friendly events and activities.	

58	Social Media Handling Committee	1. Shri. Pranay Bhumik, PGT CS I/C 2. Shri. Yogendra Singh PGT Geo 3. Shri.P.L Choudhury, PGT His 4. Ms. Suhani, TGT Maths 5. Computer Instructor	1. To upload photos/videos of activities of vidyalaya on social media handles(After the screening process and subsequent verification).	
59	SUBJECT COMMITTEE MEMBERS			
	ENGLISH	1 PGT Eng, I/C 2. Ms. Urmimala Dutta, TGT Eng. 3. TGT Eng		
	HINDI	1. Shri Pradeep kumar Maurya, PGT Hindi, I/C  2. Smt. Jyoti Bora, TGT- Hindi 3. TGT Sanskrit 		
	MATHS	1. Shri Shailendra Kr. Saharan, PGT Maths, I/C 2. Ms. Suhani, TGT Maths 3. TGT Maths		
	SCIENCE	1. Shri. Sumit , PGT Phy, I/C  2. Smt. Shoma shree Kunddu ,PGT-Chem 3. PGT Bio 4. Smt. Sony Maurya, TGT science		
	SOCIAL SCIENCE	1. Smt. Rajya Lakshmi ,PGT-ECO-I/C 2. Shri. Yogendra Singh PGT Geo 3. Shri.P.L Choudhury, PGT His 4. Smt Rajni Kant Sinha- TGT- S.ST .		
	COMPUTER/AI	1-Pranaya Bhomick.PGT CS I/C 2.Computer Instructor		


31/07/24
PRINCIPAL
প্রিন্সিপাল/PRINCIPAL

पी.एम.श्री के.वि. मंगलदोई
दरंग (असम)
PM SHRI K.V. MANGALDOI
Darrang (Assam)